

Guidelines for

ApEc 3991 (Independent Study in Applied Economics)

ApEc 5891 (Independent Study: Advance Topics in Farm and Agribusiness Management)

ApEc 5991 (Special Topics and Independent Study in Applied Economics)

The University Senate policy requires that each department monitor all independent studies instruction provided by its faculty or taught within its discipline by others. The policy also requires that considerations for credit, student workload, and grades for an independent study follow the same guidelines used in evaluating student performance in a regular course. The following guidelines are to ensure that the Department of Applied Economics is in compliance with the University rule.

1. Before signing up for any of the three courses, the undergraduate student must submit an Independent Study Registration Approval Request Form to his/her undergraduate program coordinator outlining the study objectives, methods, credits, report requirements, other course requirements, and evaluation procedures. Before obtaining the approval from the undergraduate program coordinator, this request form has to be signed by both the student's academic advisor and the course instructor.
2. As one of the requirements of the course, the undergraduate student is expected to submit a study report to the instructor at the end of the term. This report should follow all the requisites of a professional report and should conform with the requirements agreed upon between the student and the instructor as stated in the student's Independent Study Registration Approval Request Form.
3. Students in the Applied Economics major may count up to 3 credits of ApEc 3991, 5891, or 5991 to satisfy part of the CSOM, DHA, or Econ portion of the 12 credit Professional Application Cluster *provided* ApEc 4096 (Professional Experience Program) or AIM 4011 (Student Project/Field Investigation) are not also being counted as part of these 12 credits.

Students in the Agricultural and Food Business Management major may count up to 3 credits of ApEc 3991, 5891, or 5991 to satisfy part of the 12 credit Professional Emphasis *provided* ApEc 4096 (Professional Experience Program) or AIM 4011 (Student Project/Field Investigation) are not also being counted as part of these 12 credits.

Independent Study Registration Approval Request Form

Department of Applied Economics University of Minnesota

Revised 9/6/2006

Student Name	Date Submitted		
Permanent Address	ID Number		
City, State Zip	Major ApEc ____ AFBM ____ Other _____		
Phone Number	Email Address		
Course Number (Check) ApEc 3991 ____ ApEc 5891 ____ ApEc 5991 ____	Grade Base A-F ____ S-N ____	Credits	Term
Instructor	Advisor		

Study Objectives:

Study Methods:

Report Requirements: (to be filled in by the instructor)

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Other Requirements: (to be filled in by the instructor)

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Evaluation Procedure: (to be filled in by the instructor)

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Student's Signature	Date
Advisor's Signature	Date
Instructor's Signature	Date
ApEc or AFBM Major Coordinator's Signature	Date